



Lr. No. MSEC/AAC-2023-24

Date:08.06.2023

ACADEMIC ADVISORY COMMITTEE

OBJECTIVE:

AAC is constituted at institute level, responsible for regulating and implementing different academic activities. It provides guidance & support in improving and implementation of curriculum at institute level. The committee supervises the teaching learning process on regular basis.

ASSOCIATED ACTIVITIES AND FUNCTIONS

- Finalization of workload, lab distributions and framing of regular time tables.
- Review of academic activity, attendance, student feedback analysis with class teachers.
- Monitoring the progress of teaching and learning as per the prescribed syllabus.
- Preparation of academic calendar.
- Identifying speakers and organizing guest lectures.
- Identification of course and framing of syllabi for certificate courses for skill development.
- Initiate innovative practices in teaching and learning

Name	Position	Present Designation
Dr.S.M.Mohamed Yousuf	Chairman	Chairman
Mrs.S.M.H.Sharmila	Member Secretary	Secretary
Mr.P.R.L.Hamid Ibrahim	Others- Director	Director
Dr.S.Selvaperumal	Member Secretary	Principal

Tenure of Members: 3 years

Frequency of meeting: Periodically



S. Selvaperumal

PRINCIPAL

PRINCIPAL

MOHAMED SATHAK ENGINEERING COLLEGE

KILAKARAI - 623 806.