

MINUTES OF MEETING

MINUTES OF THE 18th IQAC (INTERNAL QUALITY ASSURANCE CELL) MEETING OF MOHAMED SATHAK ENGINEERING COLLEGE, KILAKARAI, HELD ON 17-12-2018 AT 01.00 P.M. IN THE CHAIRMAN CABIN.

Dr.J.ABBAS MOHIDEEN, Chairman-IQAC, welcomed the members of the IQAC Committee members. Prof M.Mohamed Rafi, Secretary & Co-ordinator, IQAC, presided over the meeting.

He briefed the Goals, Objectives, Strategy, Functions, Benefits, Follow-ups, roles and responsibilities of members of the institution and also presented the report. He invited the members to share their views.

The points in the agenda were taken for discussion one by one.

19.1 Considered the 17th IQAC committee meeting held on 03-08-2018.

RESOLVED to confirm the minutes of the 18th meeting of IQAC.

19.2 Considered the academic activities of the College.

RESOLVED to bear out the communication pertinent to the academic activities like Teaching- Learning process, admission criteria, communication from various academic agencies, and compliance with norms, standards and guidelines.

19.3 Considered the MoUs (Memorandum of Understanding) with industries.

RESOLVED to sign more number of MoUs with industries to promote the quality of education.



19.4 Considered the clarifications sought by NAAC and the uploading of the same.
RESOLVED to spell out the clarifications sought by NAAC and the uploading of the same.
Also, it was insisted to get ready the evidential documents to be submitted to the Peer Team during their visit to our Institution.

19.5 Considered the Anna University Affiliation process for the academic year 2017-18.
RESOLVED to get ready the files and supporting documents to get continuation of affiliation from Anna University for the academic year 2018-19.

19.6 Considered the activities of the Statutory and Non-statutory committee.
RESOLVED to commend the activities of the Statutory and Non-statutory committees of the college and its compliance with the requirements.

Prof M.Mohamed Rafi, Secretary & Co-ordinator –IQAC solicited the continued support of the members for sharing their rich knowledge and wide experience for furthering the mission of the IQAC.

Dr.J.Abbas Mohideen, Chairman, IQAC, proposed the vote of thanks to all the members of the IQAC Committee and expressed gratitude for their sustained involvement and for making the meeting a grand success



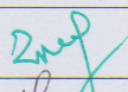
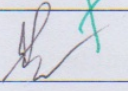
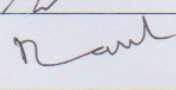

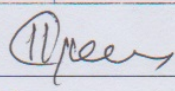
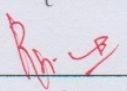
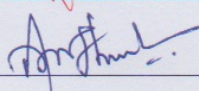
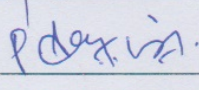
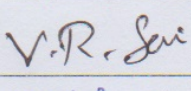
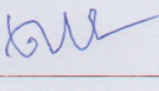
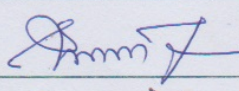
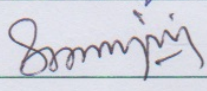

MOHAMED SATHAK ENGINEERING COLLEGE, KILAKARAI
19th MEETING OF INTERNAL QUALITY ASSURANCE CELL (IQAC)

Attendance Sheet

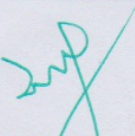
Venue: Chairman Cabin

Date: 17-12-2018

Time: 01.00 P.M.

Sl. No.	Name	Designation	Signature
1	DR.J.ABBAS MOHAIDEEN	PRINCIPAL	
2	Prof. HAROON RASHID	HOD/AERO	
3	Prof. MOHAMED RAFI M	HOD/MCA	
4	Prof. SHEIK FAREED S	HOD/DASH	
5	Prof. PEER OLI H	HOD(I/C)/ECE	
6	Prof. KARTHIKEYAN R	HOD/CSE	
3	Prof. MUTHUVEL A	AP/ECE	
8	Prof. ABBAS KIYASUDEEN P	AP/MECH	
9	Prof. SATHISH KUMAR V R	AP/CSE	
10	MR. NAGARAJAN K	Advocate	
11	Mr. BALA SUBRAMANIAN S	SITE ENGINEER	
12	Mr. SULTHAN ALAUDEEN A	SYSTEM ADMIN	
13	Mr. MANIKANDAN K S	WEB DESIGNER	


IQAC CO-ORDINATOR


PRINCIPAL