

MINUTES OF MEETING

MINUTES OF THE 20th IQAC (INTERNAL QUALITY ASSURANCE CELL) MEETING OF MOHAMED SATHAK ENGINEERING COLLEGE, KILAKARAI, HELD ON 27-12-2018 AT 03.00 P.M. IN THE CHAIRMAN CABIN.

Dr.J.ABBAS MOHIDEEN, Chairman-IQAC, welcomed the New members of the IQAC Committee members. Prof M.Mohamed Rafi, Secretary & Co-ordinator, IQAC, presided over the meeting. He briefed the Goals, Objectives, Strategy, Functions, Benefits, Follow- ups, roles and responsibilities of members of the institution and also presented the report. He invited the new members and explains the responsibilities of IQAC to share their views.

The points in the agenda were taken for discussion one by one.

Considered the 19th IQAC committee meeting held on 27-08-2018.

RESOLVED to confirm the minutes of the 19th meeting of IQAC.

Considered the academic activities of the College.

RESOLVED to bear out the communication pertinent to the academic activities like Teaching- Learning process, admission criteria, communication from various academic agencies, and compliance with norms, standards and guidelines.

Considered the MoUs (Memorandum of Understanding) with industries.

RESOLVED to sign more number of MoUs with industries to promote the quality of education.

Considered the clarifications sought by NAAC and the uploading of the same.

RESOLVED to spell out the clarifications sought by NAAC and the uploading of the same. Also, it was insisted to get ready the evidential documents to be submitted to the Peer Team during their visit to our Institution.

Considered the Anna University Affiliation process for the academic year 2018-19.

RESOLVED to get ready the files and supporting documents to get continuation of affiliation from Anna University for the academic year 2018-19.

Considered the activities of the Statutory and Non-statutory committee.

RESOLVED to commend the activities of the Statutory and Non-statutory committees of the college and its compliance with the requirements.

Prof M.Mohamed Rafi, Secretary & Co-ordinator -IQAC solicited the continued support of the members for sharing their rich knowledge and wide experience for furthering the mission of the IQAC.

Dr.J.Abbas Mohideen, Chairman, IQAC, proposed the vote of thanks to all the members of the IQAC Committee and expressed gratitude for their sustained involvement and for making the meeting a grand success

ATTESTED

Armi
PRINCIPAL
MOHAMED SATHAK ENGINEERING COLLEGE
KILAKARAI-623 806.



S. No.	Name	Designation	Mobile Number	E-mail ID
1	DR.J.ABBAS MOHAIDEEN	PRINCIPAL	89390 15015	principal@msec.org.in
2	Haji.HABEEB MOHAMED SATHAKATHULLAH	MANAGEMENT/ DIRECTOR	9443144298	smhabeebmd@gmail.com
3	Prof. N.I.HAROON RASHID	HOD/AERO	9677672301	aerohod@msec.org.in
4	Prof. MOHAMED RAFI M	CO-ORDINATOR	94423 80825	mcahod@msec.org.in
5	Mr.THANGAVEL	HOD/MARINE	9976783738	marinehod@msec.org.in
6	Prof. PEER OLI H	HOD(I/C)/ECE	9791487778	peer@rediffmail.com
7	Dr.M.VADIVEL	AP/CHEMISTRY	9566530201	vadivelche@gmail.com
8	Prof. MUTHUVEL A	AP/ECE	97891 04327	muthuvel@msec.org.in
9	Prof. ABBAS KIYASUDEEN P	AP/MECH	99940 69448	abbaskiyasudeen@msec.org.in
10	Prof. SATHISH KUMAR V R	AP/CSE	99940 99857	sathishkumar@msec.org.in
11	Dr.J.RAJESH	ASP/CHEMISTRY	9677887929	mkuraji@gmail.com
12	Dr.SATHEESKUMAR	ASP/CIVIL	9791950778	satheeskumar@msec.org.in
13	Mr.N.BALASUBRAMANIAN	ASP/MCA	9791919703	mugavaibala@gmail.com
14	Dr.ABDULBROSEKHAN	ASP/MBA	7502802279	rosekhanmba@gmail.com
15	Dr.SHEIK YOUSUF	ASP/CSE	9944280680	sheikres@gmail.com
16	Mr.MOHAMED IFTHIKAR ALI	ASP/ECE/EXAM CELL	9894478338	mdifthikar1979@gmail.com
17	Er.RAMAMOORTHY	ALUMINI	9894656572	mrhitechengineers@gmail.com
18	Er.MOHAMED SULTHAN	INDUSTRIALIST	9443704114	peer131174@gmail.com

ATTESTED

Principal
PRINCIPAL
 MOHAMED SATHAK ENGINEERING COLLEGE
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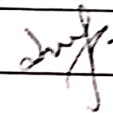
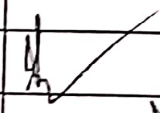
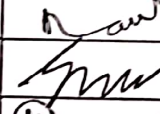
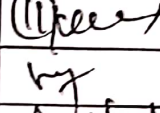
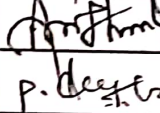
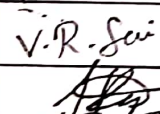
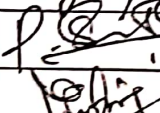
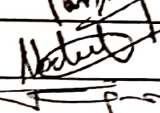
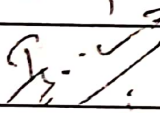
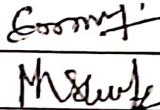



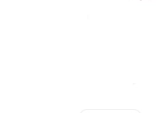

MOHAMED SATHAK ENGINEERING COLLEGE, KILAKARAI
20th MEETING OF INTERNAL QUALITY ASSURANCE CELL (IQAC)

Attendance Sheet

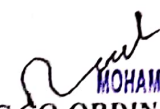
Venue: Chairman Cabin.

Date: 27.12.2018

Time: 03.00 P.M.

S. No.	Name	Designation	Signature
1	DR.J.ABBAS MOHAIDEEN	PRINCIPAL	
2	Haji.HABEEB MOHAMED SATHAKATHULLAH	MANAGEMENT/DIRECTOR	
3	Prof. N.I.HAROON RASHID	HOD/AERO	
4	Prof. MOHAMED RAFI M	CO-ORDINATOR	
5	Mr.THANGAVEL	HOD/MARINE	
6	Prof. PEER OLI H	HOD(I/C)/ECE	
7	Dr.M.VADIVEL	AP/CHEMISTRY	
8	Prof. MUTHUVEL A	AP/ECE	
9	Prof. ABBAS KIYASUDEEN P	AP/MECH	
10	Prof. SATHISH KUMAR V R	AP/CSE	
11	Dr.J.RAJESH	ASP/CHEMISTRY	
12	Dr.SATHEESKUMAR	ASP/CIVIL	
13	Mr.N.BALASUBRAMANIAN	ASP/MCA	
14	Dr.ABDULBROSEKHAN	ASP/MBA	
15	T.SHEIK YOUSUF	ASP/CSE	
16	Mr.MOHAMED IFTHIKAR ALI	ASP/ECE/EXAMCELL	
17	Er.RAMAMOORTHY	ALUMINI	
18	Er.MOHAMED SULTHAN	INDUSTRIALIST	

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