

MINUTES OF MEETING

MINUTES OF THE 24th IQAC (INTERNAL QUALITY ASSURANCE CELL) MEETING OF MOHAMED SATHAK ENGINEERING COLLEGE, KILAKARAI, HELD ON 24-01-2020 AT 02.30 P.M. IN THE IQAC CELL.

Dr.J.ABBAS MOHIDEEN, Chairman-IQAC, welcomed the members of the IQAC Committee. Prof M.Mohamed Rafi, Secretary & Co-ordinator, IQAC, presided over the meeting. He briefed the Goals, Objectives, Strategy, Functions, Benefits, Follow- ups, roles and responsibilities of members of the institution and also presented the report. He invited the members and explains the responsibilities of IQAC to share their views.

The points in the agenda were taken for discussion one by one.

Considered the 23rd IQAC committee meeting held on 10-09-2019.

RESOLVED to confirm the minutes of the 23rd meeting of IQAC.

Considered the academic activities of the College.

RESOLVED to bear out the communication pertinent to the academic activities like Teaching-Learning process, admission criteria, and communication from various academic agencies, and compliance with norms, standards and guidelines.

Considered the International Conference on "Recent Trends in Green Chemistry and Material Science (RTGCMS-2020)"

Resolved to Formation of Committees and encourage the faculty members to participate.

Considered the better placement training.

RESOLVED to train the outgoing students to meet out and win the challenges of the global job market.

Considered the activities of the all Department Advisory Board and all department feedback based on Curriculum and institutional feedback collected from students, parents, Faculty and alumni.

Considered the activities of the Statutory and Non-statutory committee.

RESOLVED to commend the activities of the Statutory and Non-statutory committees of the college and its compliance with the requirements.

Prof M.Mohamed Rafi, Secretary & Co-ordinator -IQAC solicited the continued support of the members for sharing their rich knowledge and wide experience for furthering the mission of the IQAC.

Dr.J.Abbas Mohideen, Chairman, IQAC, proposed the vote of thanks to all the members of the IQAC Committee and expressed gratitude for their sustained involvement and for making the meeting a grand success.

MOHAMED SATHAK ENGINEERING COLLEGE, KILAKARAI
24th MEETING OF INTERNAL QUALITY ASSURANCE CELL (IQAC)

Attendance Sheet

Venue: IQAC CELL

Date: 24.01.2020

Time: 02.30 P.M.

S. No.	Name	Designation	Signature
1	DR.J.ABBAS MOHAIDEEN	PRINCIPAL	<i>[Signature]</i>
2	Haji.HABEEB MOHAMED SATHAKATHULLAH	MANAGEMENT/DIRECTOR	<i>[Signature]</i>
3	Prof. N.I.HAROON RASHID	HOD/AERO	<i>[Signature]</i>
4	Prof. MOHAMED RAFI M	CO-ORDINATOR	<i>[Signature]</i>
5	Mr.THANGAVEL	HOD/MARINE	<i>[Signature]</i>
6	Prof. PEER OLI H	HOD(I/C)/ECE	<i>[Signature]</i>
7	Dr.M.VADIVEL	AP/CHEMISTRY	<i>[Signature]</i>
8	Prof. MUTHUVEL A	AP/ECE	<i>[Signature]</i>
9	Prof. ABBAS KIYASUDEEN P	AP/MECH	<i>[Signature]</i>
10	Prof. SATHISH KUMAR V R	AP/CSE	<i>[Signature]</i>
11	Dr.J.RAJESH	ASP/CHEMISTRY	<i>[Signature]</i>
12	Dr.SATHEESKUMAR	ASP/CIVIL	<i>[Signature]</i>
13	Mr.N.BALASUBRAMANIAN	ASP/MCA	<i>[Signature]</i>
14	Dr.ABDULBROSEKHAN	ASP/MBA	<i>[Signature]</i>
15	Dr.SHEIK YOUSUF	ASP/CSE	<i>[Signature]</i>
16	Mr.MOHAMED IFTHIKAR ALI	ASP/ECE/EXAMCELL	<i>[Signature]</i>
17	Er.RAMAMOORTHY	ALUMINI	<i>[Signature]</i>
18	Er.MOHAMED SULTHAN	INDUSTRIALIST	<i>[Signature]</i>

[Signature]
IQAC CO-ORDINATOR



[Signature]
PRINCIPAL

PRINCIPAL
MOHAMED SATHAK ENGINEERING COLLEGE
KILAKARAI 623 806