



MOHAMED SATHAK ENGINEERING COLLEGE , KILAKARAI – 623 806

BEST PRACTICES

Best Practice - I

1. Title of the Practice: **Mentorship Scheme**

2. Goal

- To plan Personal and career goals of students. ✓
- To improve presentation skills/written skills and oral communication skills.
- To improve general aptitude test/technical quiz proficiency.
- To develop leadership qualities.
- To know resume writing and preparations for mock interview.
- To monitor overall progress of students during his/her graduation.

3. The Context:

- Along with the adaptation of good teaching learning process, which enhances the technical knowledge of students, Institute has designed innovative methods for the overall personality development of the students.
- Through Mentorship scheme- institute has developed systematic road map for improving the different aspects of personality developments, Communication Skill, Presentation Skill, Team Work, leadership qualities, resume writing, etc. and make them ready to face the challenges in industry.
- The students lagging in any of the above mentioned skills are eager to participate in the different activities planned under the Mentorship Scheme to develop themselves.
- The objective of Institute to implement mentorship scheme is to provide training and guidance to undergraduate students in all disciplines, increase the participation of all undergraduate students from first year to BE in the different activities conducted by the Institute, which will be useful to them in their life after graduation.
- Faculty who serve as mentors make a valuable contribution to the education and training of undergraduate students interested in hands-on experience in different activities. Students judge the experiences primarily by their interaction with their mentors. Thus, the role of faculty member in scheme is crucial to the program's success.

4. Practice:

- In the mentorship scheme a Teacher (mentor) is allocated with group of approximately twenty students (mentees). Around five students from each year i.e. First year, Second year, Third year and Final year to form a group of twenty.



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KILAKARAI 623 806

- Mentor meeting is conducted once in an alternate week. Various activities like career goal setting, presentation skill, communication skill, resume writing, aptitude test etc. are conducted in the meetings.
- Along with these activities, mentor has to keep the academic record of the mentees allotted to him in terms of their monthly attendance, academic results, co-curricular participation within and outside campus etc. and inform the same to the parents.

5. Evidence of success:

- The evidence of success of mentorship system is reflected through the overall personality development of students.
- Those students who had lack of confidence, weak in communication, poor presentation skills, were observed having marginal improvement in the lacked areas when they came to final year.
- Parents were happy to have a system where, the overall progress of their ward is monitored and informed to them timely right from the first year till the candidate completes his/her engineering.
- There is a marginal increment in the number of students participating in various events held within and outside the college, since the implementation of Mentorship Scheme.

6. Problem Encountered and Resources required:

- The institute being situated in rural area the students are not that much exposed to the current enhancements. To overcome this mentors play an important role by making them aware of the same.
- To mould the students' mentality towards improvement in their personality without hampering academics was a difficult task.

Best Practice - II

1. Title of the Practice: **Students Associations of Department and College.**

2. Goal

- To develop personality, communication skill, awareness about different types of entrance exams and interview, and to develop skill to qualify various competitive exams.
- To develop awareness about sports and physical fitness.
- To conduct useful courses and technical seminars workshops as per the current industry need.
- To organize various activities like programming contest, technical quiz, debate competition, personality contest etc. that will not only enhance the technical abilities and knowledge among the students, but also builds the overall personality skills of the students.



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- To organize events like project competition, paper presentations etc.
- To develop awareness about participation in different events held at state, national and international level.

3. The Context:

- It is platform for students to participate actively in the activities conducted by students' associations.
- Each department of college has its own students' association and college also has its own students' association called as students Council||.
- These associations are working on methods of for the students, by the students and from the students|| means these associations are made by students for students development.
- In the association students may works as volunteer on post such as Chairman / president, Vice President, Joint Secretary, treasurer, Ladies representatives and Executive members. They are selected from students by inviting applications from interested students.

4. The Practice:

- After formation of association the activities are planned for a semester. While making plan different suggestions from student and faculty members are considered in a meeting. For every activity a team is formed including a faculty and students. The team is responsible for conducting the activity.
- Students associations are planning for at least some activities each year and such activities are sports, technical activities and non technical activities.

5. Evidence of success:

- The Students who are participating in activities are appreciated with certification and prize. Attendance of participating students is maintained with the signature of event incharge. Notices has been circulated through college about conduction of activities so that students can take active part in activities.
- Students involvement: Students are actively participating in different activities, it makes a positive improvement in students like personality development, communication skills, management skills, programming skills etc.
- Teamwork: As students and faculty work together, it builds team spirit among students. It also helps for faculty since students are having innovative ideas. Bonding is formed among students and faculty. It helps in many perspectives for students.

6. Problems Encountered and Resources required:

- Students are hesitating to take part in activities because of lack of confidence and daring.
- Feeling burden of academics to participate in activities.
- To motivate students for participation is challenge



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**MOHAMED SATHAK
ENGINEERING COLLEGE**
KILAKARAI, RAMANATHAPURAM DIST.
Approved by AICTE, COA NewDelhi, DGS Mumbai, Affiliated to Anna University, Chennai.
(Sponsored by Mohamed Sathak Trust, Chennai - 06.)



DEPARTMENT OF INFORMATION TECHNOLOGY

ASSOCIATION ACTIVITY DETAILS

ACADEMIC YEAR (2018-2019)

S.No	Date	Event Name	Resource Person	No. of Students Participated	Presentees
1	22.03.2019 & 23.03.2019	REVOTECH'19 Two days national level Technical symposium	Er.R.Narayanasamy MIE Honorary Secretary IEI- Madurai Local Centre.	96	II, III & IV Year IT Students
2	12.01.2019	INFOTEC'19 Career guidance Program	Mr.K.Vignesh, Mr.K.Balamurugan, Mr.Mohamed Fazil, Mr.K.Shiek Fareedudeen	50	IV Year IT Students.

REVOTECH'19

MOHAMED SATHAK ENGINEERING COLLEGE
KILAKARAI - 623 806, RAMANATHAPURAM - DIST.
Approved by AICTE, COA NewDelhi, DGS Mumbai, Affiliated to Anna University (An ISO 9001:2008 Institution)
(Sponsored by Mohamed Sathak Trust, Chennai - 06.)

in Collaborated with
The Institution of Engineers (India)
Organized by
DEPARTMENT OF INFORMATION TECHNOLOGY
TWO DAYS NATIONAL LEVEL TECHNICAL SYMPOSIUM
REVOTECH' 19
On 22nd & 23rd March 2019 @ ECE Seminar Hall

Chief Guest
Er. R. Narayanasamy
IEI, Honorary Secretary, MLC

Alhaj. S.M. Mohamed Yousuf
Chairman, Mohamed Sathak Trust.

Hajiyan. S.M.H. Sharmila
Secretary, Mohamed Sathak Trust.

Alhaj. Dr. J. Mohamed Jahabar
Dean

Dr. J. Abbas Mohaideen
Principal

Prof. M. Vijayaraj
Head of the Department

PROGRAM SCHEDULE

22nd March '19



- 10.00 - **Quirath**
- 10.05 - **Tamizhthaal Vaazhthu**
- 10.10 - **Welcome Address**
Ms. M. Ilakkiya
(Final Year IT Student)
- 10.20 - **Presidential Address**
Dr. J. Abbas Mohaideen
(Principal, MSEC)
- 10.35 - **Special Address**
Alhaj. Dr. J. Mohamed Jahabar
(Dean, MSEC)
- 10.45 - **Chief Guest Address**
Er. R. Narayanasamy M.I.E.,
(I.E.E. Honorary Secretary, MLC)
- 11.00 - **Events**
- 01.00 - **Lunch**
- 02.00 - **Events**

23rd March '19

- 10.00 - **Events**
- 02.00 - **Lunch**
- 03.00 - **Validictory Function & Prize Distribution**
- 03.40 - **Vote of Thanks**
Mr. S. Mohamed Anees Naina
(Final Year IT Student)



FOTEC'19





MOHAMED SATHAK ENGINEERING COLLEGE
KILAKARAI – 623 806
Department of Information Technology

The Management, Principal, HOD, Staff and Students
Cordially invites you for
ISTE TN & P section Sponsored
Students Association
INFOTEC'19
&
Career Guidance program
(12th January 2019, 11.00am)

In the presence of
Alhaj S.M.Mohamed Yousuf
Chairman, Mohamed Sathak Trust
Hajiyani.S.M.H.Sharmila
Secretary, Mohamed Sathak Trust
Alhaj.Dr.J.Mohamed Jahabar
Dean, Mohamed sathak Engineering College, Kilakarai
Dr.J.Abbas Mohaideen
Principal, Mohamed sathak Engineering College, Kilakarai

Will preside over the function
Our Alumnae 2006- 2010 Batch
Prof.M.Vijayaraj HOD/IT
Venue: CSE Seminar Hall



MOHAMED SATHAK ENGINEERING COLLEGE
KILAKARAI – 623 806.
Department of Information Technology
Students association Infotec'19
&
Career guidance program

- Quirath Tamilthai
- vaalthu
- Welcome Address
M.Ilakkiya IV year student
- Presidential Address
Dr.J.Abbas Muhaiden, Principal, MSEC
- Special Address
Alhaj.Dr.J.Mohamed Jahabar, Dean, MSEC
- Chief Guest Address
By our Alumnae
- Valedictory Function





DEPARTMENT OF MANAGEMENT STUDIES

“GRACE 2018”

Name of the Function : GRACE 2018

Name of the Event : Guest Lecture on Digital Marketing – The New Horizon

Chief Guest : Dr. H.MOIDEEN BATCHA

No of Students Participated : 75

INVITATION:

In the Name of Allah, the most Beneficent, the most Merciful

DEPARTMENT OF MANAGEMENT STUDIES
MOHAMED SATHAK ENGINEERING COLLEGE
KILAKARAI - 623 806

The Management, Dean, Principal, Staff and Students of M.S.E.C. Department
Cordially invites you for the Inauguration of
MANAGEMENT STUDENTS ASSOCIATION
GLORIOUS AND ROYAL ASSOCIATION FOR CREDIBLE EXECUTIVES

G₂R₀A₁C₁E₈
AND
GUEST LECTURE
ON
DIGITAL MARKETING – THE NEW HORIZON

TO BE HELD ON
22

CHIEF GUEST
DR. H. MOIDEEN BATCHA
Professor & Head / MBA
Vel Tech High Tech Dr. Rangarajan
Dr. Sagunthala Engg. College, Avadi, Chennai

IN THE AUGUST PRESENCE OF

Alhaj.S.M. Yousuf
Chairman
Mohamed Sathak Trust

Hajiyanl.S.M.H. Sharmila
Secretary
Mohamed Sathak Trust

Alhaj.Dr. J. Mohamed Jahabar
Dean
M.S.E.C, Kilakarai

Dr. J. Abbas Mohaideen
Principal
M.S.E.C, Kilakarai

Dr. M. Abbas Malik
Prof. & Head
Department of Management Studies

PROGRAM SCHEDULE:

PROGRAMME SCHEDULE	
Venue : MBA Seminar Hall	Time: 10.00 AM
Invocation	: Al-Qirath Tamilthai Vazhthu
Welcome Address	: Dr.M.Abbas Malik HOD-MBA
Presidential Address	: Dr.J.Abbas Mohaideen Principal-MSEC
Felicitation	: Dr.J.Mohamed Jahabar Dean-MSEC
Chief Guest Introduction	: Dr. A. Abdul Brosekhan Asst.Professor-MBA
Key Note Address by Chief Guest	: Dr. H. Moideen Batcha Professor& Head-MBA, Vel Tech High Tech Dr. Rangarajan Dr. Sagunthala Engg. College,Chennai.
10.45 to 11.00 am	: Tea Break
11.00 am	
Lecture by Chief Guest	: DIGITAL MARKETING THE NEW HORIZON
12.45 pm	: Feedback- MBA Students
Vote of Thanks	: Dr. N. Shankar Associate Professor-MBA
1.00 pm	: National Anthem

PHOTOS:

