

STAFF WELFARE POLICY

The institution has effective welfare measures for teaching and non-teaching staff. Welfare measures taken towards the staffs reflect on the output and selfless contribution towards tremendous growth of any institution.

In our institution, Staff Welfare is given foremost importance. In connection with this, Existing welfare measures for teaching and non-teaching are itemized below.

- ✚ Coverage of EPF and ESI facility for staff.
- ✚ Providing fund for getting Annual membership in Indian Professional Bodies like ISTE& IEI
- ✚ Increment for completion of PhD.
- ✚ Registration fees, TA &DA for attending conferences, seminars, workshops and FDP.
- ✚ Reimbursement of NPTEL exam fees for faculty who successfully certify.
- ✚ All the faculty members who upgrade their research work through quality publications during the academic year are honored by management and institute through research incentive scheme every year.
- ✚ Promotion and increments based on self-appraisal.
- ✚ Cash awards and certificate of appreciation for excellence, incentive for publication of papers /research articles.
- ✚ Special Incentives for sanctioned research projects.
- ✚ Providing opportunities for higher studies.
- ✚ As Institution has a multicultural environment in the campus, the management ensures the celebration of all the festivals together.
- ✚ Staff quarters with no maintenance cost are available at affordable cost.
- ✚ Fee concession to the wards of the faculty in schools and colleges.
- ✚ Free Transport facility to all the teaching and non-teaching faculties
- ✚ Accommodation facility in Hostel for the staff members based on their request.

- ✚ Regularly organizing free Medical Checkup camps, Vaccination camps and Eye check up camps.
- ✚ Provides various leave benefits to all the employees such as casual Leave, medical leave, marriage leave and sabbatical leave to both teaching as well as non-teaching staff. An employee can avail 12 casual leave in an academic year and can take 1 hour permission twice in a month.
- ✚ Provides On-Duty for research, Co-curricular activities and central valuation.
- ✚ Vacation Leave will be given in 2 spells in an academic year one in November/ December and other in May/June of the year.

